

## DES CHILD CARE OFFICES STATEWIDE

|                                      |                  |
|--------------------------------------|------------------|
| <b>Mohave County</b>                 |                  |
| Kingman                              |                  |
| 519 E. Beale St., Ste. 160.....      | 928-753-6621     |
|                                      | FAX 928-753-9806 |
| Bullhead City                        |                  |
| 2601 Hwy. 95.....                    | 928-704-7776     |
|                                      | FAX 928-704-7079 |
| Lake Havasu City                     |                  |
| 228 London Bridge Rd., Ste. 8.....   | 928-854-0372     |
|                                      | FAX 928-854-0390 |
| <b>Navajo County</b>                 |                  |
| Winslow                              |                  |
| 319 E. 3rd St.....                   | 928-289-3807     |
|                                      | FAX 928-289-0450 |
| *Showlow                             |                  |
| 2500 E. Cooley St., Ste. 410.....    | 928-532-4381     |
|                                      | FAX 928-532-4364 |
| <b>Pima County</b>                   |                  |
| Tucson                               |                  |
| 316 W. Fort Lowell.....              | 520-638-2255     |
|                                      | FAX 520-408-5053 |
| Tucson                               |                  |
| 195 W. Irvington.....                | 520-638-2368     |
|                                      | FAX 520-295-3142 |
| Tucson                               |                  |
| 1455 S. Alvernon Way, Ste. 129.....  | 520-872-9127     |
|                                      | FAX 520-495-4335 |
| <b>Pinal County</b>                  |                  |
| Casa Grande                          |                  |
| 555 W. Main Ave.....                 | 520-858-8870     |
|                                      | FAX 520-316-7681 |
| Coolidge                             |                  |
| 1155 N. Arizona Blvd.....            | 520-858-8602     |
|                                      | FAX 520-723-3208 |
| Apache Junction                      |                  |
| 11518 E. Apache Trail, Ste. 115..... | 480-373-2199     |
|                                      | FAX 480-380-4591 |
| <b>Santa Cruz County</b>             |                  |
| Nogales                              |                  |
| 1843 N. State Drive.....             | 520-377-5907     |
|                                      | FAX 520-281-3413 |
| <b>Yavapai County</b>                |                  |
| *Cottonwood                          |                  |
| 1500 E. Cherry, Ste. D.....          | 928-639-8404     |
|                                      | FAX 928-649-6852 |
| Prescott Valley                      |                  |
| 3262 Bob Dr., Ste. 4.....            | 928-759-1690     |
|                                      | FAX 928-759-1683 |
| <b>Yuma County</b>                   |                  |
| Yuma                                 |                  |
| 1185 S. Redondo Center Dr.....       | 928-247-8625     |
|                                      | FAX 928-373-9238 |

\* Itinerant sites – Services are offered on a part time basis only.  
Call ahead for days and hours of service.

## CHILD CARE ASSISTANCE GROSS MONTHLY INCOME ELIGIBILITY CHART AND FEE SCHEDULE

A family's gross monthly income must be at or below 165% of the Federal poverty Level (FPL) to be eligible for child care upon application.

Effective October 1, 2018

| FAMILY SIZE<br>↓ | MAXIMUM INCOME<br>EQUAL TO OR LESS<br>THAN 85% FPL* | MAXIMUM INCOME<br>EQUAL TO OR LESS<br>THAN 100% FPL* | MAXIMUM INCOME<br>EQUAL TO OR LESS<br>THAN 165% FPL* |
|------------------|---|--|--|
| 1                | 0-861   | 862-1,012  | 1,013-1,670  |
| 2                | 0-1,167   | 1,168-1,372  | 1,373-2,264  |
| 3                | 0-1,473   | 1,474-1,732  | 1,733-2,858  |
| 4                | 0-1,779   | 1,780-2,092  | 2,093-3,452  |
| 5                | 0- 2,085  | 2,086-2,452  | 2,453-4,046  |
| 6                | 0-2,391   | 2,392-2,812  | 2,813-4,640  |
| 7                | 0-2,697   | 2,698-3,172  | 3,173-5,234  |
| 8                | 0-3,003   | 3,004-3,532  | 3,533-5,828  |
| 9                | 0-3,309   | 3,310-3,892  | 3,893-6,422  |
| 10               | 0-3,615   | 3,616-4,252  | 4,253-7,016  |
| 11               | 0-3,921   | 3,922-4,612  | 4,613-7,470**  |
| 12               | 0-4,227   | 4,228-4,972  | 4,973-7,622**  |

| MINIMUM REQUIRED<br>COPAY PER CHILD | FULL DAY-\$1.00<br>PART DAY-\$0.50 | FULL DAY-\$2.00<br>PART DAY-\$1.00 | FULL DAY-\$3.00<br>PART DAY-\$1.50 |
|-------------------------------------|------------------------------------|------------------------------------|------------------------------------|
|-------------------------------------|------------------------------------|------------------------------------|------------------------------------|

Full day= Six or more hours; Part day=Less than 6 hours

**Annual Renewal/Redetermination:** All families are required to re-apply every 12 months. The gross monthly income for the family is assessed at redetermination. If the gross monthly income for the family is equal to or less than 165% of the Federal Poverty Level (FPL), the family meets the income eligibility requirements.

\*Federal Poverty Level (FPL) = US DHHS 2018 poverty guidelines. The Arizona state statutory limit for child care assistance is 165% of the Federal Poverty Level.

\*\*Federal Child Care & Development Fund (CCDF) statutory limit is 85% of the Federal Fiscal Year 2019 State Median Income (SMI).



ARIZONA DEPARTMENT OF  
ECONOMIC SECURITY  
Child Care Administration

## Child Care Programs



*The mission of the Child Care Administration is to support the well-being and economic independence of Arizona families by providing Child Care Assistance and developing quality child care services.*



PAY-519 (8-18)

The Department of Economic Security (DES) administers child care programs that are funded with state and federal monies. These programs help eligible families with the cost of child care to enable parents to participate in employment and specific education and training activities related to employment. Please contact any DES Child Care office listed in this pamphlet for specific eligibility information.

## DES CHILD CARE PROGRAMS

DES Child Care may provide assistance for the following eligible activities or needs:

- Employment.
- Participation in the DES Jobs Program or Tribal TANF Employment Program.
- Certain education and training activities related to employment when you work at least an average of 20 hours per week.
- High school, GED or remedial education classes for teen parents.
- Inability or unavailability to care for your children due to a physical, mental or emotional condition; participation in a drug treatment or rehabilitation program; or a court-ordered community service program.
- Certain activities if residing in a homeless or domestic violence shelter.
- As determined by a Department of Child Safety/Foster Care case plan.

Child care is provided for a portion of a 24-hour day when neither parent is available to provide care due to one of the above-listed eligible activities or needs.

DES Child Care eligibility requirements vary with each program. Some programs have income eligibility requirements based on family size and gross income, and may require the family to pay a portion of the child care costs.

Some families who have been determined eligible may be placed on a waiting list due to limited funding.

## TO RECEIVE CHILD CARE ASSISTANCE

**You must:**

- Contact your local DES Child Care office;
- Meet the eligibility requirements;
- Provide verification as requested by the Child Care Specialist;
- Provide information to the Child Care Specialist to arrange and maintain Child Care Assistance;
- Inform your Child Care Specialist of your DES-contracted provider choice; and
- Report changes within five working days regarding child care needs, changes in provider, family size, employment, income, address, etc.

### DES Web Page

The application for Child Care Assistance may be downloaded from the DES Web Site for your convenience.

To access Child Care Administration forms, go to the DES Web Site at <https://des.az.gov>. Once there, go to **Child Care** and select Apply for Child Care Assistance.

## TYPES OF CHILD CARE PROVIDERS

Based upon your child care eligibility, you may select from the following types of child care providers who contract with DES:

- DES-certified child care homes and in-home providers;
- Arizona Department of Health Services (DHS)-licensed child care centers;
- DHS-certified group homes; or
- Certain relatives.

Child care provider's contract with DES for payment and are not DES employees. Parents are required to sign children in and out of care to ensure accurate DES reimbursement. If you are looking for child care providers, a Child Care Specialist may assist you.

Equal Opportunity Employer/Program • Under Titles VI and VII of the Civil Rights Act of 1964 (Title VI & VII), and the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and Title II of the Genetic Information Nondiscrimination Act (GINA) of 2008; the Department prohibits discrimination in admissions, programs, services, activities, or employment based on race, color, religion, sex, national origin, age, disability, genetics and retaliation. To request this document in alternative format or for further information about this policy, contact 602-542-4248; TTY/TDD Services: 7-1-1. • Free language assistance for DES services is available upon request.

## ASSISTANCE IN FINDING CHILD CARE

You may also contact Child Care Resource and Referral (CCR&R) for assistance in finding child care. CCR&R will search for providers that meet your needs, based on your situation. You'll receive referrals to providers and information on what to look for when selecting a child care provider.

There is no cost for these services. Contact CCR&R at the toll-free number listed below or at their website for on-line child care referrals:

**1-800-308-9000**

**[www.arizonachildcare.org](http://www.arizonachildcare.org)**

## COST OF CHILD CARE

- Child care charges are determined by each provider.
- Child care charges may vary depending on the age of your child and the type of provider you select.
- DES may pay a portion or all of the cost of child care depending on the program you are eligible for and the actual provider charges. In addition, DES may require you to pay a specific co-payment.
- The Gross Monthly Income Eligibility Chart and Fee Schedule will be used to determine your copayment. Please refer to the Child Care Assistance Gross Monthly Income Eligibility Chart and Fee Schedule on the back of this brochure to see how much your daily DES-required co-payment will be for each child.
- Child care charges may include registration, transportation, meals and other costs. DES does not pay for these charges.
- DES strongly recommends that you request information about child care charges from providers before selecting a provider.
- You will be responsible for charges that exceed the DES payment and are responsible for paying these to the provider.
- The DES required co-payment is collected by your child care provider(s).
- If you fail to pay your DES-required co-payment to your provider, you may lose Child Care Assistance.

## DES CHILD CARE OFFICES STATEWIDE

### Cochise County

\*Benson  
595 S. Dragoon St..... 520-586-8351  
..... FAX 520-586-8317

\*Bisbee  
207 Bisbee Rd..... 520-432-5313  
..... FAX 520-432-5644

Douglas  
615 Second St..... 520-364-7806  
..... FAX 520-364-1239

Sierra Vista  
820 E. Fry Blvd..... 520-459-7128  
..... FAX 520-459-0783

\*Willcox  
256 S. Curtis..... 520-384-4616  
..... FAX 520-384-4347

### Coconino County

Flagstaff  
1701 N. 4th Street..... 928-774-5055  
..... FAX 928-774-1398

### Gila County

Globe  
605 S. 7th Street..... 928-425-3101  
..... FAX 928-402-9003

### Graham County

Safford  
333 N. 8th Ave..... 928-428-3002  
..... FAX 928-428-3010

### Greenlee County

\*Clifton  
300 N. Coronado Blvd..... 928-865-4131  
..... FAX 928-865-5146

### La Paz County

\*Parker  
1032 Hopi Ave..... 928-669-9293  
..... FAX 928-669-8627

### Maricopa County

Avondale  
290 E. La Canada Blvd..... 623-925-0095  
..... FAX 623-925-8265

Mesa  
120 W. 1st Ave..... 602-771-6425  
..... FAX 480-890-7101

Peoria  
8990 W. Peoria, 2nd Fl..... 602-771-0014  
..... FAX 623-334-6309

Phoenix  
4635 S. Central Ave..... 602-771-0730  
..... FAX 602-304-5210

Phoenix  
3150 E. Union Hills Dr..... 602-569-4719  
..... FAX 602-569-6149

Phoenix  
Certification Office..... 602-771-9228  
515 N. 51st Ave. 2nd Fl..... FAX 602-771-9118